

## An introduction to Moodle

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Moodle is a Course Management System (CMS), also known as a Learning Management System (LMS) or a Moodle Learning Environment (VLE). It is a web application that educators can use to create effective online learning sites.

### Getting to Moodle

The UAL version of Moodle can be accessed from the [Canvas](#) portal by clicking on the Moodle link. You can also access Moodle by typing the following address, <http://moodle.arts.ac.uk>, into your web browser, for example Firefox, Safari, Google Chrome etc. Please do not use Internet Explorer when viewing Moodle as some of the functionality will not work.

### Support Resources

**Moodle at UAL** – keep up to date with what is happening with Moodle at UAL, through our website and blog, which you can find at this address: <http://elearningsupport-moodle.myblog.arts.ac.uk/>

**Status Updates** – up to the minute status updates for Moodle, Blogs, Workflow and OAT. This can be found on the Moodle homepage or here <http://elearningsupport-moodle.myblog.arts.ac.uk/live-updates/>

**The Moodle community website** – where you can find out more about Moodle, download resources and help files, and engage with other Moodle tutors from around the world using the discussion forums: [www.Moodle.org](http://www.Moodle.org)

## Moodle Homepage

### What you can do from the homepage?

From the homepage, you can do the following:

- Login, using your standard UAL username and password.
- Access other UAL resources.
- Access Support for Moodle and other services.
- Access the Assessment Feedback, Timetable, Library, Academic Support and Help.
- View Status Updates for all the Digital Learning Support tools.
- View the MyArts Announcements

The screenshot shows the Arts Moodle homepage with the following sections:

- Navigation Bar:** My Courses, My Assessment Feedback, My Timetable, Library, Academic Support, Course Regulations, Moodle Help, Log In
- Arts Moodle:**
  - Welcome to Moodle:** Moodle is part of UAL's Digital Learning Services. The Digital Learning Services are a collection of platforms that are used to enhance teaching and learning at the university: MyBlog, Workflow, 50 Collaborate, Turnitin and Assessment Feedback are the other platforms that make up the Digital Learning Services. Visit the new [Digital Learning Services and Support](#) site for case studies, copyright, guidelines, the team, training, key dates and more. Access user manuals for each platform and service we provide by clicking on the relevant platform or service. If you feel that something is missing from the site please contact [dlsupport@arts.ac.uk](mailto:dlsupport@arts.ac.uk). Follow [@dlsupportuk](#).
  - Lost Emails:** Please check your email Outbox, Junk and Deleted folders for emails sent via Moodle, Turnitin and from Digital Learning Support. Office 365 appears to be placing these emails into those folders. For further information on email and outbox please see: [Email & Personal Storage for students](#) [Email & Messaging for staff](#). Go to MyIT (only available on campus) or tel: 020 7514 8888. For 24/7 telephone support, text us on the telephone number above. Email: [it@students@arts.ac.uk](mailto:it@students@arts.ac.uk)
- Status Updates:**
  - Digital Learning:** Hello followers, please be aware that MyBlog are will be unavailable for students and staff on Tuesday 13th March 10 am - 7 pm due to software upgrade & applying new security patches. During this time users will not be able to edit or view content on MyBlog. [@UAL\\_IT](#) [@UAL](#)
  - Turnitin Status:** The service is normal now, however, during the deprecation users may have experienced slow download report generation or page errors when accessing the report itself. We apologise for any inconvenience the deprecation may have caused. [@UAL](#)
  - Turnitin Status:** The Turnitin and Turnitin UK services (including integrations) experienced a service degradation between 9:55am - 11:30 am PST (4:55pm - 7:30pm GMT) 3:50am - 5:45am AEST due to hardware failure. [@UAL](#)
  - Digital Learning:** Hello followers, there will be a 5-4 hour outage of the VLE Admin Tool on 04/03/2018 from 09:00 to 13:00 when the server is upgraded. [@UAL\\_IT](#) [@UAL](#)
- Quick Links:** My Blog, My Timetable, Coursepage, Lyncroom, One Team Right Online, Careers, Student Hub, Presses Area, Academic Support Online, Careers and Employability, Student Discourse, Big Welcome
- Support:**
  - Reset my password
  - Forgot my password
  - Timetable Support
  - Change My Personal Details
  - Contact IT Service Desk
  - Contact Digital Learning Support
  - Digital Learning Support Desk
  - Digital Learning Support Staff Training

## Logging into Moodle

You can login to Moodle from the homepage, by entering your University IT account details. These are the same details you use to login to UAL campus computers or your email account.

ual: My Courses My Assessment Feedback My Timetable Library Academic Support Course Regulations Moodle Help Log in

**Log in**

Username  
jruscott

Password

Remember username

Log in

[Forgot your username or password?](#)  
Cookies must be enabled in your browser.

**Login Issues**

Please note, the date of birth DDDMMYYYY password that is initially provided to login to your university email account is a **TEMPORARY** one and will not work in Moodle. Please change the password using <https://ps.arts.ac.uk/> to a permanent one.

If you have forgotten your password go here: <https://ps.arts.ac.uk/remoteauth/forgottenPassword>

If **BOTH** these fail please contact the IT Service Desk (24 hours) on (+44) 0207 514 9699 or email them at [servicesdesk@arts.ac.uk](mailto:servicesdesk@arts.ac.uk).

©2015 University of the Arts London. All rights reserved. [Home](#) You are not logged in

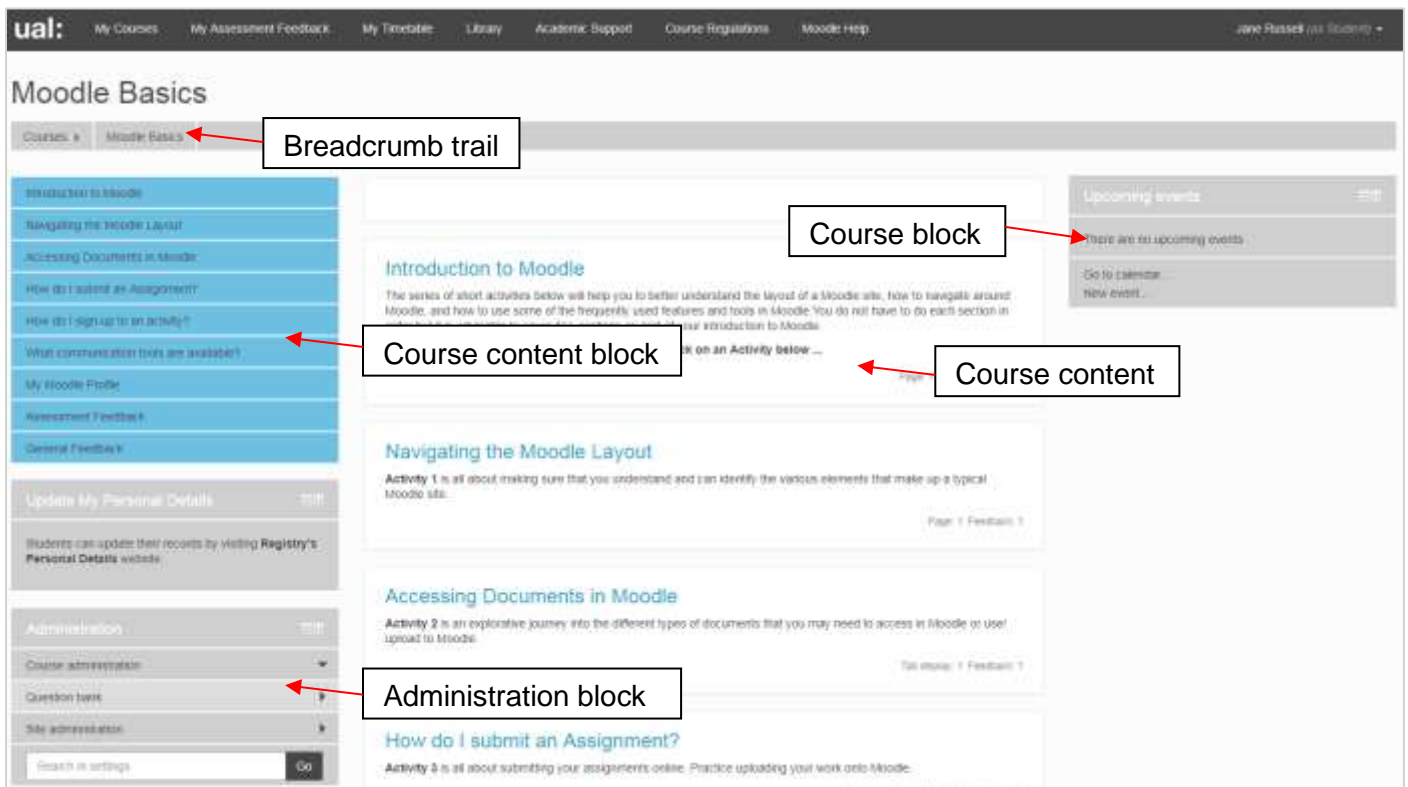
## My Courses Page

Once you have successfully logged into Moodle, you will be presented with your own page. In the main content area of the page, you will see the courses you are enrolled on. To access a course, its activities and contents, simply click on the title.

The screenshot displays the Moodle interface for a user's courses. The top navigation bar includes links for 'My Courses', 'My Assessment Feedback', 'My Timetable', 'Library', 'Academic Support', 'Course Registrations', 'Moodle help', and 'My profile settings'. The main content area is titled 'Courses' and lists various courses, including 'Materials: Applied contemporary techniques' and several '17/18 BA (Hons) Fashion Textiles: Embroidery' courses for different years and levels (LCF Full-time Year 1, 2, 3). The right sidebar contains several toolboxes: 'Admin Tool' with an 'Open admin tool' button, 'Unit Evaluation' with a 'TA Open online surveys (O) Elective Paper Q&A V1.4.1' link, and 'Private files' with a 'TA Files available' link and a 'Manage private files' button. Annotations with red arrows highlight specific features: 'Access to your Profile Settings' points to the top right navigation; 'Access to Assessment Feedback and Timetable' points to the 'My Assessment Feedback' and 'My Timetable' links; 'Access to the Admin Tool' points to the 'Open admin tool' button; and 'Access to current year and previous year courses' points to the list of courses.

## Course/Unit Page

Each course in Moodle is likely to contain similar items, but may look completely different depending on how tutors set up the course and what resources the course contains. Student feedback has suggested that consistency in course design and layout is preferable, so try to ensure that all of your courses have a similar style. The example below shows what a typical Moodle course looks like:



## Further Support

Additional support is on hand should you require help. Contact the Technology Enhanced Learning team at [dlsupport@arts.ac.uk](mailto:dlsupport@arts.ac.uk)



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