

## Default Blocks

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### Latest News Block

Recent posts made in the News forum are displayed in the Latest news block, along with a link to older archived news. You can delete or move this block if you do not require it.

Latest news

Add a new topic...

- Paris Trip - Remember your passport!  
8 Mar, 15:41 Zoheir Beig
- Paris trip this Thursday  
7 Mar, 12:07 Zoheir Beig
- ICHS Monday 14 March drop-in sessions  
7 Mar, 11:26 Karolina Simaskaite
- IMPORTANT: Referral/Deferral Submission Deadline  
2 Mar, 08:42 Jason Kass
- Final language class this term  
1 Mar, 18:19 Karen Harris

Older topics ...

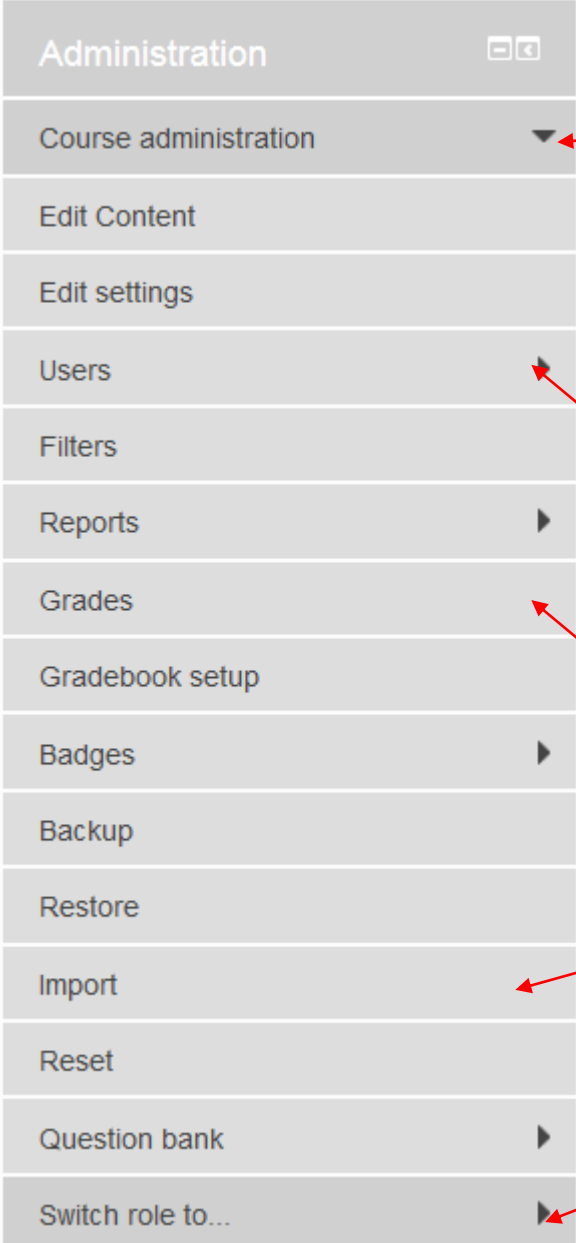
Dock the block

Hide the block

Latest posts within the News Forum will appear here

## Administration Block

The Administration block provides access to the course settings, list of users, group creation, reports the grade book and much more...



The screenshot shows a vertical menu for the Administration block. The menu items are: Administration (with a dropdown arrow), Course administration (with a dropdown arrow), Edit Content, Edit settings, Users (with a dropdown arrow), Filters, Reports (with a right-pointing arrow), Grades (with a right-pointing arrow), Gradebook setup, Badges (with a right-pointing arrow), Backup, Restore, Import (with a right-pointing arrow), Reset, Question bank (with a right-pointing arrow), and Switch role to... (with a right-pointing arrow). Red arrows point from callout boxes to the dropdown arrows of 'Course administration', 'Users', 'Grades', 'Import', and 'Switch role to...'.

Click dropdown arrow to edit settings, edit content, to get reports, grades, import, publish, etc

Click dropdown arrow to view users and set up groups

Click Grades to view all assignments and submissions

Click Import to copy content from one course to another

Switch role to Student view

## Content Block

Course contents block produces a table of contents for the course - that is a list of all visible sections (topics or weeks) in the course. Clicking at one of these links will display that particular section.

Content	☰ ☱
Year 2 Overview	
Exam Board Results	
Key Course Information	
Tutorials	
Office Hours	
Timetable	
BAd Skills Club	
HKPU Tutorial room	

Link to the topic/section within a course

## Further Support

Additional support is on hand should you require help. Contact the Technology Enhanced Learning team at [elearning-support@arts.ac.uk](mailto:elearning-support@arts.ac.uk)



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